

Scope of Work

Install/modify railings in CMR

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Work to Comply with Local Codes

- All work to be in compliance with all local Icelandic Construction, Painting, Electrical Safety Codes and Standards.

General Embassy Rules

- Cell phones and electronic devices are only allowed as necessary to complete the work or maintain normal business activities. Please inform us of your needs so that we can make arrangements for bringing those required items on compound.
- No weapons are allowed on compound.
- All personnel entering the embassy to be clothed in a manner representative of their trade. All workers must have protective clothing providing for full leg and foot coverage.
- Smoking is allowed outside of the buildings only in designated areas.
- Embassy prohibits the use of alcohol and drugs on the premises and will not allow access to anyone suspected of being under the influence of any mind or performance altering substances.
- The Embassy reserves the right to prohibit access to any person.

Work Hours / Access to the Embassy

All work to be performed during the hours of 08:30 to 16:30 Monday thru Friday excepting US and Icelandic holidays. Exceptions by written approval only.

Quotations

- a. All quotations to be provided at the contractors risk. The USG does not pay for quotations, and does not guarantee that a contract (purchase order) will be awarded. Every effort is made by the Embassy to only solicit offers where there is a real possibility of pursuing a project.
- b. Quotations will only be evaluated if they provide either a firm fixed price for a product or service or if they provide for completion of a service under time and materials with an estimate for the materials including a specified material markup rate and a total estimated labor hours with a fixed hourly labor rate.
- c. The contractor is expected to supply all materials, tools and labor required to complete the project in a "turn-key" (fully completed and ready to operate) manner. The quotation must clearly specify if the Embassy is required to provide tools, materials or labor of any kind.

Warranty / Guarantee:

The quotation must clearly state the Warranty period, what is warranted and any warranty conditions.

Completion Schedule / Time Frame

The quotation must clearly state the estimated completion schedule based on the receipt of purchase order or notice to proceed.

Award of Contract

If the Embassy awards work, a Purchase Order will be issued to the lowest cost technically acceptable bid in the form of a firm fixed price or on a time and material basis specifying estimated material cost with material markup rate, estimated labor hours with a set price per labor hour and a fixed not to exceed total cost.

Railing Project – Description of Work

Preparation,

- Use construction tape barriers and signs to clearly identify areas that are under construction. Mask off, tarp, tape and otherwise protect the surrounding area from dust, paint drips and spills, dirt and debris from the project activities. The tape, tarps and protective materials are to be clean so as to not cause damage to the Embassy.
- All ladders, tools and safety equipment to be in good operating condition, clean and used in a manner so as to prevent damage to the Embassy floors, walls etc.

Scope of work

- Hand rail #4 Garden steps CMR: Install new hand rail in CMR garden by grass slope/stairway. The rail shall be made of stainless steel, drilled and fixed into the existing concrete wall, fastened into the Chancery wall in one end. The length is approximately 14 meters.
The rail shall have sturdy supports (balusters) with no openings larger than 4" (10cm) and bottom of railing, assembly no more than 4" (10cm) from the floor and top of railing is 42" (107cm) or more from floor or grade level. Provide drawings to COR with your bid.
- Hand rail #5 Garden flower bed CMR: Install new hand rail in CMR garden flower be. The rail shall be made of stainless steel, drilled and fixed into the existing concrete wall, fastened into the Chancery wall in one end. The length is approximately 1,11 x 3,86 meters.
The rail shall have sturdy supports (balusters) with no openings larger than 4" (10cm) and bottom of railing, assembly no more than 4" (10cm) from the floor and top of railing is 42" (107cm) or more from floor or grade level. Provide drawings to COR with your bid.
- Hand rail #6 Main stairway CMR 2nd to 3rd floor: Modify hand rail in stairway leading from second floor Chancery to the third floor. Remove existing wooden handrail, cut metal poles away from foundation and dispose. Install new bolts/fixtures making the top of 34-38" (86 cm) from the top of the stair tread nosing. The current handrail is appr. 84 cm high.
Reattach wooden handrail. Repair, spackle and paint to make stairway perfect again.
- Hand rail #7 Back stairway CMR 1st. to 3rd. floor. Raise or replace existing hand rail, making the top of 34-38" (86 cm) from the top of the stair tread nosing. Paint and finish in perfect order including plastic finish.
- Balcony rail #8 Balcony 3rd floor CMR. Replace existing rail. The rail shall be made of stainless steel, 45 x 225 x 134 cm, drilled and fixed into the existing concrete wall, fastened into the Chancery wall in both ends. The rail shall have sturdy supports (balusters) with no openings larger than 4" (10cm) and bottom of railing, assembly no more than 4" (10cm) from the floor and top of railing is 42" (107cm) or more from floor or grade level. Provide drawings to COR with your bid.

- Remove / dispose of any garbage, tape, tarps and debris caused by the painting project in accordance with local regulations for the disposal of items.
- Fully clean all work areas.

Pricing Schedule

Price must include all costs relating to the project, such as but not limited to, VAT, tools, materials, disposal and unforeseeable costs.

Site Visit / Quotation Submission Deadline

A site visit will be held on September 22nd at 9.30 hours.

Please submit the quotation by 16:00 hours on September 28th. in a closed envelope at the reception area in the lobby of the US Embassy.

Pricing Option One

1) By each item

Hand rail 4: Garden steps CMR.

Hand rail 5: Garden flower bed CMR.

Hand rail 6: Main stairway CMR 2nd to 3rd floor.

Hand rail 7: Back stairway CMR 1st. to 3rd. floor.

Hand rail 8: Balcony 3rd floor CMR.

Pricing Option two

2) Firm fixed price

Hand rail 4, 5, 6, 7, 9: According to scope of work.